



# NESTORAS COLLEGE

Kinder – Foundation – Primary – Secondary – V.C.E  
Established 1975 Reg. No 1076643C - VCAA (VCE) Reg. No 1766.  
P.O.Box 240, BRUNSWICK VIC 3056  
Phone: (03) 8300 0270 Mobile: 0413 183 088



## ENROLMENT FORM 2019

Parent/Guardian Full Name	Mobile	Email
A)		
B)		

Student Full Name (as at day school)	Special Needs/Allergens	Action Plan Attached
1.		Yes/No
2.		Yes/No
3.		Yes/No
4.		Yes/No
5.		Yes/No

**PLEASE PROVIDE DAY SCHOOL INFORMATION FOR ALL STUDENTS. IF UNSURE PLEASE PROVIDE IT AS SOON AS POSSIBLE.**

Student	Name of Day School	Address of Day School	Level/Year Day School 2019
1.			
2.			
3.			
4.			
5.			

## PLEASE COMPLETE THE FOLLOWING SECTION IN GREEK

Επώνυμο Γονέα

Όνομα Γονέα

A)	
B)	

Όνομα Μαθητή/Μαθήτριας

Ημερομηνία Γεννήσεως

Επίπεδο/Τάξη  
Ελλ. Σχολείο 2019

1.		____/____/____	
2.		____/____/____	
3.		____/____/____	
4.		____/____/____	
5.		____/____/____	

Please read overleaf the "Terms and Conditions" of enrolment and "Tick" the box below before signing.

**I HAVE READ AND ACCEPT THE TERMS AND CONDITIONS OF ENROLMENT AS STATED ON THIS FORM:**

Both the abovementioned Parents/Guardians:

Full Name: \_\_\_\_\_ Full Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ Postcode: \_\_\_\_\_

(Physical address required)

PLEASE SELECT CAMPUS: Mon: Thomastown Campus  Wed: Doncaster Campus  Fri: Thornbury Campus

## TERMS AND CONDITIONS OF ENROLMENT - NESTORAS COLLEGE

### **Incomplete forms/Non acceptance:**

Nestoras College will not process/accept incomplete enrolment forms. Please note that all requested information is necessary to complete your enrolment. Please do not neglect to supply: a) at least 2 emergency contact phone numbers, b) 2 current email addresses, c) day school information for all students, d) both parental/guardian details and signatures, & d) "Action Plans" for students with allergies/special needs must be attached.

### **Student Allergies:**

Parents/Guardians AGREE to, and take FULL responsibility not to send their child/children to Nestoras College with prohibited food/drink, or food/drink products because it may endanger other children's health and lives.

\*Please read carefully and understand page 3 of this application. Appendix 1. "Prohibited Food/Drink Products".

### **Mobile Phones/Social Media:**

Student mobile phones are not permitted on school grounds. If found in use, they will be confiscated. Parental contact with students may only be facilitated by the school Principal or as directed by the Principal. Nestoras College does not promote or accept the use of social media on school grounds. Student communication through social media whilst at school will be punished.

### **School uniform:**

The Nestoras College school Polo Shirt, or Hoodie must be worn every week (compulsory). Our school operates in the evenings and our staff must be able to identify Nestoras College students at any given time.

### **School fees: The College accepts enrolments on the basis that the student will attend the whole school year.**

School fees are calculated and invoiced based on a calendar year. If a student is to cease attending classes, parents must notify the College in writing. If a student ceases studies during the school term, school fees for that term are due and payable.

School fees are paid in full at the commencement of the calendar year or are paid in 4 installments prior to or within 2 weeks of the commencement of each term. If student fees are not paid the student is not permitted to continue attending classes.

Fees are not deducted for student absences unless the absence is continuous and for at least 8 school weeks.

If a student is absent for 8 school weeks or more, they are entitled to a 50% discount only on the fees for the period that they are absent.

If fees remain unpaid, the College has the right to: 1. withhold reports, 2. cancel the enrolment of a student, 3. fail a student, and 4. take legal action to recover school fees and legal/court costs.

### **Protecting your privacy and sharing information:**

The information about your child and family collected through this enrolment form will only be shared with school staff who need to know to enable the community language school and Department of Education and Training (Department) to educate or support your child, or to fulfil legal obligations including duty of care, anti-discrimination law and occupational health and safety law. The information collected will not be disclosed beyond the Department without your consent, unless such disclosure is lawful. For more about information-sharing and privacy, see the Department's privacy policy at: <http://www.education.vic.gov.au/Pages/privacy.aspx>

**Our college supplies our Kinder, Foundation & Grade 1 teachers with personal contact details of their students parents for emergency/health and safety purposes only.**

### **School event photographs and videos:**

Nestoras College Limited may publish videos and photographs of school concerts, classroom activities, national day celebrations, or of any school event.

(Please contact the school via email if you need further clarification).

Administration - Nestoras College Limited ABN 68 124 815 827

How did you hear about our school? \_\_\_\_\_.

If you have been referred to our College please provide the name of the person below:

Full name: \_\_\_\_\_.

Relationship with this person: \_\_\_\_\_.

**APENDIX 1, “Prohibited Food/Drink Products”**  
**AS PER PAGE 2 TERMS AND CONDITIONS OF ENROLMENT—NESTORAS COLLEGE**



**ANAPHYLAXIS – PREVENTION AND AWARENESS**

Dear parents,

**Our school classes have many students who have severe food allergies.**  
**This condition is known as Food Anaphylaxis.**

The Department of Education and Early Childhood Education defines it as follows: A severe, rapidly progressive allergic reaction that is potentially life threatening. The most common allergens are:

- Nuts ( e.g Cashews)
- Eggs
- Sesame
- Cow’s Milk
- Fish and Shellfish
- Wheat
- Soy
- Latex

Certain Insect stings

**YOU COULD ASSIST OUR EFFORTS IN SUPPORTING ALL CHILDREN WITH FOOD ALLERGIES BY:**

1. Discussing this issue with your child, particularly stressing that the child who is anaphylactic does not wish to be singled out or excluded.
2. Being mindful of trigger foods when packing lunches and snacks. Avoid sending them to school.
3. Discuss with your child that there should be no trading or sharing of food, food utensils and food containers.
4. All drink bottles, other drinks and lunch boxes provided by parents should be clearly labelled with the name of the child for whom they are intended.

Encourage your child to always wash their hands after eating.

**In extreme cases, an anaphylactic reaction can be triggered by skin contact. Hand washing when returning from recess is encouraged by the school.**

We appreciate your assistance in this matter.

Administration  
Nestoras College Ltd